

# WE ARE HIRING



Federal Bank, one of the premier private sector Banks in the country is on the lookout for young, talented and dynamic individuals who are passionate about building a professional career in Banking to team up as Associate in Non-Officer (Clerical) Cadre.

Eligible candidates who aspire to be future industry leaders and possess the right skills and attitude to excel in Relationship Banking and client facing roles shall apply online between 26.06.2023 and 15.07.2023 (both days inclusive) through the 'Careers' page of Bank's website [www.federalbank.co.in](http://www.federalbank.co.in) after carefully going through the instructions.

## 1. Important Dates

Date of Notification	26 <sup>th</sup> June 2023
Last Date of Application	15 <sup>th</sup> July 2023
Proposed Dates of Mock Assessments	23 <sup>rd</sup> July 2023 to 25 <sup>th</sup> July 2023
Proposed Date of Online Aptitude Assessment	30 <sup>th</sup> July 2023

## 2. Scale of Pay and Other Emoluments

Presently the starting Basic Pay (applicable to Associates) is ₹ 17900 in the scale of pay ₹ 17900-1000/3 - 20900-1230/3 - 24590-1490/4 - 30550-1730/7 - 42660-3270/1 - 45930-1990/1 - 47920.

The official will also be eligible for DA, HRA/ Additional HRA, Medical and other allowances & perquisites as per rules in force from time to time. The Cost to Company per annum would be a minimum of ₹5.75 Lakh and maximum of ₹5.88 Lakh depending upon the place of posting and other factors. The Take Home Pay will be approx. ₹39,000 per month (excluding statutory deductions like Income Tax, Profession Tax, NPS etc).

## 3. Location

Candidates selected for the post of Associates shall be posted in any of the Branches/Offices of the Bank depending upon the administrative requirements.

## 4. Period on probation

Candidates selected as Associates will be on probation for a period of 6 months



## 5. Who Can Apply

- Graduates with minimum aggregate of 60% from a University incorporated by an Act of the Central or State legislature in India or other educational Institutions established by an Act of Parliament or declared to be deemed as a University under Section 3 of UGC Act, 1956, or possess an equivalent qualification recognized by the Ministry of HRD, Government of India or approved by AICTE.
- Candidates should have a minimum aggregate of 60% or above throughout Class X, Class XII and Graduation.
- Candidates shall not exceed 24 years as on 01.06.2023 (candidates should be born on or after 01.06.1999) for being eligible to apply for the selection process. Age of SC/ST candidates shall not exceed 29 years as on 01.06.2023 (candidates should be born on or after 01.06.1994).
- Candidates shall be a citizen of India.

### Note:

- Candidates who are passing/passed out Graduation in the academic year 2022-2023 are also eligible to participate in the selection process, if they have cleared all the papers of previous years/semesters of the qualifying examination with aggregate of 60% as on 01.06.2023 and all the papers pertaining to subsequent semester(s) should be cleared along with the results of final year/semester examination. The final year/semester examination shall be cleared in the first chance.
- Graduation course must entail a minimum of 3 years of education after completing higher secondary schooling or Diploma.
- The aggregate percentage obtained by the candidate would be ascertained based on the practice followed by the Board / University / Institution. In case of the candidates being awarded Grades / CGPA or any other metrics system, percentage would be based on the equivalence certified by the Board / University / Institution.
- Year wise / semester wise mark sheet for each year / semester in respect of the qualifying examinations from the concerned Board / University / Institution should be made available.
- Minimum aggregate percentage prescribed for the examinations is not allowed to be rounded off. (For example: a candidate who has secured an aggregate of 59.99% or grade point equivalence will not be permitted to appear for the selection process as the minimum stipulated aggregate is 60%).
- Candidates should ensure that they are eligible to participate in the selection process as per the eligibility criteria stipulated by the Bank. If at any stage, it is found that the candidate is ineligible, his / her candidature is liable to be cancelled at any stage, without notice and compensation.
- Bank reserves the right to raise / modify the minimum eligibility standard/ other norms etc. to restrict the number of candidates to be included in the selection process.
- Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced at the time of Online Aptitude Assessment, Potential Assessment through Group Discussion / Preliminary Interaction, Document Verification, Personal Interview, Selection etc. and any other matter relating to selection process will be final and binding on the candidates. No correspondence or personal enquiries will be entertained by the Bank in this regard.



## 6. Selection Rounds

- Selection Rounds for the recruitment process will be Online Aptitude Assessment, Potential Assessment through Group Discussion / Preliminary Interaction and Personal Interview or any other mode of selection to be decided by the Bank.
- Every selection round will be an elimination stage.
- The Bank reserves the right to shortlist only the requisite number of candidates in the screening rounds based on the administrative requirements.
- Online Aptitude Assessment, Potential Assessment through Group Discussion / Preliminary Interaction will be conducted virtually (Online) and the Personal Interview will be conducted across various interview centers if it is not conducted in virtual mode. The mode of the selection process will be depending upon the prevailing situations / number of candidates / discretion of the Bank.
- Marks / Ratings secured by the candidates during the selection rounds will be confidential and the same will not be disclosed.
- Decision of the Bank with respect to the qualifying criteria in each selection round will be final and binding on the candidates and the same will not be disclosed.

## 7. Service Level Agreement

The selected candidates will be required to execute a Service Level Agreement upon joining the Bank undertaking to serve the Bank for a minimum period of 2 years or to pay the Bank a sum of ₹ 30,000/- as cost of training in case the candidate leaves the Bank before completion of the stipulated minimum service period (Subject to Bank's approval and norms followed).

## 8. Venues for Personal Interview

Bank proposes to conduct the Personal Interview at the following centers:

Ahmedabad	Bangalore	Belgaum
Chandigarh	Chennai	Coimbatore
Delhi	Ernakulam	Guwahati
Hyderabad	Indore	Kolkata
Kottayam	Kozhikode	Mumbai
Nagpur	Patna	Thiruvananthapuram

Federal Bank reserves the right to add / delete / modify the Interview centers and to allot the candidate any of the centers other than the one opted.

## 9. Application

CATEGORY	Application Fee (₹)*
General / Others	600
SC/ST	120

\* GST at applicable rates (@18%) to be charged extra



## 10. General Instructions

- Request for change of date or time for any selection stage/s shall not be entertained.
- Candidates who fail to appear in any of the selection round or get disconnected during any of the online selection round owing to technical or other reasons whatsoever, will not be permitted to revisit the same or request for a rescheduled timing for that particular round or selection process as a whole will not be considered.
- Application fee once paid will NOT BE refunded as per the refund policy under any circumstances.
- For those selection stages which are conducted offline, candidates have to bear the expenses to participate in the same at the stipulated date and time.
- Candidates are advised not to change their facial appearance till the selection process is complete.
- Bank has the right to reject any application/ candidature at any stage without assigning any reason and the decision of the Bank shall be final.
- Candidates applying for the selection process should not have any criminal record.
- Access to the Bank's website could be delayed towards the closing date for submitting the online registration due to heavy internet traffic. Candidates are advised to avoid last minute rush and make use of the time span available for submitting the applications online. Candidates in their own interest are advised to submit online applications well before the last date.
- Bank takes no responsibility for any delay in online registration or communication.
- In case the amount is debited from your Bank account for the failed transaction, the amount will be refunded within 14 working days. If the amount is not credited within 14 working days, candidates are advised to take up the matter separately with the Bank from which they had initiated the transaction.
- During the selection process, if a candidate is found guilty of any unfair means at any stage, he / she will be disqualified from the Online Aptitude Assessment / any other selection stage.
- Onboarding of the shortlisted candidates will be subject to his / her being declared medically fit by the Bank's Medical Officer, satisfactory report about his / her character and antecedents by the Police Authorities, Credit History including CIBIL / Experian scores and status, satisfactory references from respectable referees, verification of certificates and completion of all other formalities to the complete satisfaction of the Bank.
- Federal Bank reserves the right to make any changes to the selection process at their discretion.
- **No vendor, agency or individual has been authorized to charge any fee for the selection process.**
- Any canvassing by or on behalf of the candidates or to bring political or other influence with regard to their selection shall be considered as DISQUALIFICATION.
- For any clarifications, candidates may reach us through [careers@federalbank.co.in](mailto:careers@federalbank.co.in)