



**AAI CARGO LOGISTICS & ALLIED SERVICES COMPANY LIMITED**  
**[A 100% Subsidiary of Airports Authority of India]**  
[www.aaiclas.aero](http://www.aaiclas.aero)

**Engagement Advertisement No: AAI/PUNE AIRPORT/2023/01**

**WALK-IN-INTERVIEW FOR FILLING-UP THE POSITIONS OF CERTIFIED SECURITY SCREENER IN AAICLAS PURELY ON FIXED TERM CONTRACT BASIS FOR A PERIOD OF THREE YEARS (FURTHER EXTENDABLE)**

AAI Cargo Logistics & Allied Services Company Limited (AAICLAS) is looking for energetic Indian Nationals to work as **Certified Security Screeners** on a Fixed Term Contract basis for a period of three years (further extendable) on need/performance basis, at Pune as per the details given below.

Walk-in- interaction will be conducted for engagement of Fixed Term **Security Screeners (Certified) for Pune.**

<b>STATION</b>	<b>No. of Positions*</b>	<b>DATE#</b>	<b>TIME</b>	<b>VENUE</b>
<b>Pune</b>	Certified Security Screener-56 No's	27.07.2023 (from 1000 hours to 1700 hours)	10 am to 5pm	Airports Authority of India, Pune Airport, Pune (Old Conference Hall)

#Interviews will happen on 27.07.2023 . However, if a greater number of candidates turn up for the interviews, interviews will happen on the next day i.e., 28.07.2023. Hence, candidates are expected to be prepared.

\*The number of positions & stations may be changed with the sole discretion of AAICLAS Management. AAICLAS Management reserves the right for change/cancellation of part or full advertisement/number of positions/venue/procedure/date/time. In case of requirement of manpower at any other stations, the selected/panel candidates may be positioned to join at such locations, as per the requirement of the company. The decision of the AAICLAS Management shall be final and binding under all circumstances. AAICLAS reserves the right to increase or decrease or scrap (in part or full) these positions depending upon the present/future requirements.

1. **RESERVATIONS ::** The reservations applicable in respect of SC, ST, OBC, EWS, Persons with Benchmark Disabilities, EXSM etc., as per rules.

2. **ELIGIBILITY CRITERIA AS ON 27.07.2023:**

2.1 **Educational/Professional Qualifications :**

(A) **FOR CERTIFIED SECURITY SCREENERS :-**

- a) 10+2/Intermediate/12<sup>th</sup> or equivalent from any recognized Board/ University/ Institution.
- b) Essential – (i) Possess valid BCAS Basic AVSEC (13 days) Certificate (atleast valid till 15.08.2023); (ii) Possess valid BCAS Screener Certification (Standalone or ILHBS) (atleast valid till 15.08.2023) (iii) Ability to read/speak English, Hindi and/or conversant with local language
- c) Preferable – (i) Valid Dangerous Goods Certification

**Experience ::** Any period. However, the candidate must have valid BCAS Certified Screener (Standalone or ILHBS) with valid AVSEC Basic certification.

3.0 **Upper Age Limit as on 27.07.2023:**

3.1 For Security Screeners - 50 Years  
(Certified)

3.2 Age relaxation of 5 years to candidates belonging to Scheduled Caste/Scheduled Tribe and age relaxation of 3 years to OBC(NCL) shall be considered. Relaxation in age for candidates belonging to PWD and Ex- servicemen category shall be considered as per rules. All relaxations shall be subject to submission of valid certificate issued by appropriate government.

4. **FOR CERTIFIED SECURITY SCREENERS:**

i) The monthly remuneration payable to the Personnel is as under :-

Sl.No.	COMPONENTS	Amount (Rs)
1.	Basic Pay	15000
2.	HRA (Fixed)	9% / 18% / 27%* of Basic Pay
3.	Washing Allowance	2000
4.	Basic AVSEC Allowance	2500
5.	Medical Outdoor (Fixed)	1000
6.	Conveyance (Fixed)	2000

7.	Screeener Allowance	Rs.750/- for each completed year after passing of screener examination. In case there is any gap between re-certification of screeners examination, the date shall be counted after re-passing the same.
8.	Annual Increment	3% of Basic Pay (as per rules)

\*As per the class/category of city of your posting.

- ii) In addition to above emoluments, PF; Medical; Uniform; TA/DA; Leaves; as per the policy of AAICLAS.
- iii) Annual increment @ 3% of Basic Pay shall be admissible as per rules, subject to satisfactory annual performance.
- iv) Such candidates who shall report in AAICLAS within 15 days from the issue of offer of engagement, they shall be given additional Rs.20,000/- as Joining Bonus. In case of non-completion of full tenure of 3 years, this joining bonus shall also be recoverable from such candidates.

***“If the candidate is availing more gross pay in comparison to the pay structure mentioned in para 4 (i) above, the offered gross pay will be protected and apart from pay protection 3% increment on gross pay will also be provided. The increment will be provided only if candidate is availing more gross pay than our offered gross pay in para 4 (i). Any Bonus, Overtime, Night shift Allowance and Break shift Allowance will not be considered as part of gross pay, however, this amount will be paid separately as per rules and applicability.”***

***“The above pay protection shall only be applicable in case the validity of all the certifications i.e. Basic AVSEC/Screeener/DG etc. shall be valid/available for the period as mentioned in eligibility criteria above.”***

## **5. HOW TO APPLY:**

- 5.1 The Candidates who fulfil the eligibility criteria as on 27.07.2023 would be required to appear for Walk-in-interaction on the above date, time and venue. Further, they will keep with them all the original certificates/mark sheets/experience certificate/professional qualification certificates/ training certificates/Aadhar Card/ PAN Card/ Category Certificate (if applicable) / other documents (if any) etc. Candidate must ensure that their BASIC AVSEC Certification should be valid.
- 5.2 The candidate must fill the enclosed form and submit the same at the time of interview.
- 5.3 Candidates belonging to OBC category should submit the certificate in the prescribed format including the “Non-Creamy layer clause” issued by the Competent

Authority for employment under Government of India and should be as per the Central list of OBC's published by the Government of India. Please also note that the validity of the "Non-Creamy layer should not be older than Six (6) months from the date of the eligibility i.e. 27.07.2023.

**6. GENERAL CONDITIONS:**

- 6.1 The selected candidates will be considered for engagement on a Fixed Term Contract basis (FTC) initially for a period of three years subject to their Medical Fitness and meeting all eligibility conditions, prescribed for the position. The period of one year (for all positions) will be treated as probation period and on successful completion of probation period, the period of engagement will be considered for extension at the sole discretion of the Management of AAICLAS. Selected candidates will have to join the station of engagement, then only the engagement will come into force.
- 6.2 Selected Candidates will have to bear the cost of the Pre-Engagement Medical Examination(s).
- 6.3 For the selection process/joining, no reimbursement with respect to TA/DA shall be made in this regard.
- 6.4 Period of Contract: Fixed Term Contract (FTC) for a period of three years further extendable on need of the company and looking into the performance of the candidates.
  - (a) The FTC will be renewable at the sole discretion of the management of AAICLAS only subject to satisfactory performance.
  - (b) The Contract could be terminated earlier at the discretion of the Management during the validity of the contract, and/or in the event of unsatisfactory performance. The job is transferable to any station.
- 6.5 The applicant must ensure that they fulfil all the eligibility criteria, **as on 27.07.2023**, and that the particulars furnished by him/her in the application are correct in all respects. At any stage of the Selection Process, if the particulars furnished by the applicants in the application or testimonials attached/provided are found to be incorrect / false, or not meeting with the eligibility criteria prescribed for the position, the candidature is liable to be rejected and, if engaged, engagement will be terminated, without giving any notice or reasons therefor.
- 6.6 Any canvassing by or on behalf of the candidate or bringing political or other outside

influence, with regard to their engagement / selection shall be considered as DISQUALIFICATION.

- 6.7 The decision of AAICLAS Management regarding the eligibility criteria, acceptance or rejection of applications, mode of selection to the post etc. shall be final and binding on all the candidates. Merely fulfilling the minimum qualifications, experience and job requirement will not vest any right on candidates for being called for tests/selection process etc. No correspondence will be entertained from candidates found ineligible or not called for test/selection process.
- 6.8 AAICLAS reserves the right to modify/ alter/ restrict/ enlarge/ cancel the engagement/ selections process (in part or full), if need so arises, without issuing any further notice or assigning any reason whatsoever. The decision of the AAICLAS Management will be final and no appeal will be entertained in this regard.
- 6.9 AAICLAS will not bear any liability on account of service bond/salary/leave salary /pension contribution etc. if any, of previous employment of any candidate working in Central/ State Government/Autonomous Body/ Public Sector Undertaking.
- 6.10 AAICLAS may increase or decrease in number of positions, without assigning any reason whatsoever. The engagement shall be in phase-wise basis, on need basis, within a period of 2 years from the date of interaction.
- 6.11 The selected candidates have to perform all the screening and allied services including operation etc., as per the requirement of the company.
- 6.12 The present personnel (already engaged with AAICLAS) shall not be eligible to apply or appear in this interview.
- 6.13 In case of any query you may write to AAICLAS helpdesk at [hr.chq@aaiclas.aero](mailto:hr.chq@aaiclas.aero) and in case no reply is received within 3 to 4 working days, only then you may call on 011-24667713.
- 6.14 Character Certificate will be required at the time of joining, from previous organization and police verification shall be carried out as per BCAS Norms.
- 6.15 Notice period for resignation will be of minimum 3 months. Those persons who resign with immediate effect, no experience letter/verification etc. shall be issued to them and they will also have to deposit 3 months' salary in lieu of non-serving of notice period.

**7. ANNOUNCEMENTS**

All further announcements/ details pertaining to this process will only be published/ provided on AAICLAS official website [www.aaiclas.aero](http://www.aaiclas.aero) from time to time.

**8. DISCLAIMER**

In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his /her candidature will stand cancelled. If any of these shortcomings is / are detected even after appointment, his /her services are liable to be terminated. Decisions of AAICLAS in all matters regarding eligibility, other tests and selection would be final and binding on all candidates. No representation or correspondence will be entertained by AAICLAS in this regard.

Dy. General Manager (HR)  
for Chief Executive Officer  
AAI Cargo Logistics & Allied Services Company Ltd.  
AAICLAS Complex, Delhi Flying Club Road  
Safdarjung Airport, New Delhi – 110003  
hr.chq@aaiclas.aero

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For Office Use Only

SC/ST/OBC/GEN /EX-SM	Token No.	Eligible/Not- Eligible(E/NE)	Remarks
Token / slip issued at the time of registration to be attached with Application		Signature of the Registering Officer	

**FORMAT OF APPLICATION**

To,

**The Deputy General Manager (HR)**

For AAI Cargo Logistics & Allied Services Company Limited  
AAICLAS Complex,  
Delhi Flying Club Road, Safdarjung Airport  
NEW DELHI-110 003

Paste Recent colour  Photograph &  sign across
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POSITION APPLIED FOR: **SECURITY SCREENER(CERTIFIED)**

(Please tick one option)

STATION OPTED FOR POSTING: \_\_\_\_\_

1. Full Name: (In BLOCK LETTERS) : *First* \_\_\_\_\_ *Middle* \_\_\_\_\_  
*Surname* \_\_\_\_\_

2. Father's Name: \_\_\_\_\_

3. Date of Birth: ( DD / MM / YYYY ) \_\_\_\_\_

4. Place and State of Birth: \_\_\_\_\_ / \_\_\_\_\_

5. Address for correspondence: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**State:** \_\_\_\_\_ **Pin Code:** \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

**State:** \_\_\_\_\_ **Pin Code:** \_\_\_\_\_

Telephone No: (Residence with STD Code): \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Alternate Mobile No.: \_\_\_\_\_

Email ID: \_\_\_\_\_



6. Gender :Male/Female

7. Marital Status : Mark 'X' in appropriate box.

Unmarried	Married	Divorce	Widow (er)	Separated

8. Nationality: \_\_\_\_\_

9. Religion : \_\_\_\_\_

10. Mother Tongue \_\_\_\_\_

11. PAN No : \_\_\_\_\_

12. (a) Aadhar Card No.: \_\_\_\_\_ (b) Passport No. \_\_\_\_\_

13. a) Whether SC / ST / OBC / General (ALSO MENTION SUB-CASTE) (Indicate Category to which you belong by marking 'X' in the appropriate box.)

Name of Sub-Caste	SC	ST	OBC	General

If SC / ST – attach copy of the Caste Certificate.

If OBC, furnish current Certificate including the "Non Creamy layer clause". OBC community should be as per the Central List of OBCs published by the Government of India

[As per format in Annexure 'B']

b) Whether Ex-Serviceman : Yes / No

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If 'Yes', furnish details of service, position held, date of release, details of experience after release (attach copies of relevant documents)

c) Whether from Police Services : Yes / No  
(Furnish details)

d) Whether working in any Govt/  
Semi-Govt. / Public Sector : Yes/No

Undertaking or autonomous body

If "Yes", enclose "No Objection Certificate"

14. Education Qualifications: (Matriculation / SSC onwards)

Examination(s) Passed (specify Degree e.g. BA/BSc/B.com/etc./Diploma/Course)	Name of the University / Institution	Date, Month & Year of Passing	Duration	Percentage of Marks (Class / Division)
10 <sup>th</sup> Class				
12 <sup>th</sup> Class				
Graduation				
CA/ICWA/MBA				
Any other (please specify)				

15. Work Experience (if any):

Organization	Post Held	Period of Service		Nature of Job
		From	To	

16. i (a) Is any case pending against you with the police or court?  
 (b) If Yes, furnish full details on a separate sheet of paper

Yes  No

ii (a) Were you ever arrested?

Yes  No

(b) If Yes, furnish full details

17. Particulars of Certifications :-

Initial Date of passing of BASIC AVSEC Examination : \_\_\_\_\_

Date of Last refreshing of BASIC AVSEC \_\_\_\_\_

Validity of BASIC AVSEC \_\_\_\_\_

18. Initial Date of passing of Screening Examination : \_\_

Date of Last refreshing of Screening Exam \_\_\_\_\_

Validity of Screening Exam \_\_\_\_\_

19. Initial Date of passing of DG Examination : \_

Date of Last refreshing of DG Certification \_\_\_\_\_

Validity of DG Certification \_\_\_\_\_

(PLEASE ATTACH COPIES OF ALL THE ABOVE LAST VALID/PASSED OUT EXAMINATION/CERTIFICATION – ALSO ATTACH FIRST PASSING CERTIFICATES)

20. Relatives working in AAI / AAI Cargo Logistics & Allied Services Company Ltd.:

Name	Designation	Company	Relationship

21. Declaration: **I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement.** I am aware that in case I have given wrong information or suppressed any material fact or factual information, or I do not fulfil the eligibility criteria according to the advertisement, my candidature will be rejected / services terminated without giving any notice or assigning reasons therefore.

Place \_\_\_\_\_

\_\_\_\_\_  
(Signature of applicant)

Date \_\_\_\_\_

**List of Documents (self attested copies) to be attached with the Application :**

- i) 10<sup>th</sup> Std / Matriculation Mark-sheet & Passing Certificate
  - ii) 10+2 / Intermediate Certificate & Mark Sheet
  - iii) Graduation Certificate or Provisional Degree Certificate
  - iv) Caste Certificate in case of SC / ST / OBC candidates
  - v) Experience Certificate(s)
  - vi) PAN Card Copy
  - vii) Aadhar Card Copy
  - viii) Cancelled cheque leaf
  - ix) Basic AVSEC / Screener / DG Certificate (First & Last)
  - x) Paste one recent passport size coloured photograph on application form
  - xi) Any other relevant document(s).
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