

AAI CARGO LOGISTICS & ALLIED SERVICES COMPANY LIMITED

[A 100 % Subsidiary of Airports Authority of India]

www.aaiclas.aero

Engagement Advertisement No. 01/2023/Amritsar

RECRUITMENT DRIVE FOR FILLING-UP THE POSITIONS OF CERTIFIED SECURITY SCREENER IN AAICLAS ON FIXED TERM CONTRACT BASIS FOR A PERIOD OF THREE YEARS (FURTHER EXTENDABLE).

AAI CARGO Logistics & Allied Services Company Limited (AAICLAS) is looking for energetic Indian Nationals to work as Certified Security Screeners on a Fixed Term Contract basis for a period of three years (further extendable) on need/performance basis, at **Amritsar Airport** as per the details given below.

During the recruitment process screening of applications and interview will be conducted for engagement of Fixed Term Security Screeners (Certified) for **AAICLAS Amritsar Airport** as per details given below.

Number of post for Certified Security Screeners – 60*

* The number of position may be changed with the sole discretion of AAICLAS Management. The engagement shall be in phased manner as per requirement. AAICLAS Management reserves the right for change/cancellation of part or full advertisement/number of positions/venue/procedure/date/time. The decision of the AAICLAS Management shall be final and binding under all circumstances. AAICLAS reserves the right to increase or decrease or scrap (in part or full) these positions depending upon the present/future requirements.

1. RESERVATIONS : The reservations applicable in respect of SC, ST, OBC, EWS, Persons with Benchmark Disabilities, EXMS etc, as per rules.

2. ELIGIBILITY CRITERIA AS ON 01.07.2023:

2.1 Educational/Professional Qualifications:

a) 10+2/ Intermediate/12th or equivalent from any recognized Board/University/Institution.

b) Essential-(i) Possess valid BCAS Basic AVSEC (15 days) Certificate,(ii) Possess valid BCAS Screener Certification (Standalone or ILHBS) (atleast) valid till 31.08.2023 (iii) Ability to read/speak English, Hindi and/or conversant with local language.

c) Preferable- Valid Dangerous Goods Certification

2.2 Experience: Any period. However, the candidate must have valid BCAS Certified Screener (Standalone or ILHBS) with valid AVSEC Basic certification.

2.3 Upper Age Limit as on 01.07.2023: 50 YEARS

2.4 Age relaxation of 5 years to candidates belonging to Scheduled Caste/Scheduled Tribe & 3 years to OBS(NCL) shall be considered. Relaxation in age for candidates belonging to PWD and ex-servicemen category shall be considered as per rules. All relaxations shall be subject to submission of valid certificate issued by appropriate government.

3. FOR CERTIFIED SECURITY SCREENERS:

i) The monthly remuneration payable is as under :-

| Sl.No. | COMPONENTS | Amount (Rs) |
|--------|-------------------------|--|
| 1 | Basic Pay | 15000/- |
| 2 | HRA (Fixed) | 9%/18%/27% * of Basic Pay |
| 3 | Washing Allowance | 2000/- |
| 4 | Basic AVSEC Allowance | 2500/- |
| 5 | Medical Outdoor (Fixed) | 1000/- |
| 6 | Conveyance (Fixed) | 2000/- |
| 7 | Screener Allowance | Rs.750/- for each completed year after passing of screener examination. In case there is any gap between re-certification of screeners examination, the date shall be counted after re-passing the same. |
| 8 | Annual Increment | 3% of Basic Pay (as per rules) |

* As per the class/category of city of your posting.

ii) In addition to above emoluments, PF, Medical, Uniform, TA/DA, Leaves, as per the policy of AAICLAS.

iii) Annual increment @ 3% of Basic Pay shall be admissible as per rules, subject to satisfactory annual performance.

iv) Such candidates who shall report in AAICLAS within 15 days from the issue of offer of engagement, shall be given additional Rs. 20.000/- as joining Bonus. In case of non-completion of full tenure of 3 years, this joining bonus shall also be recoverable from such candidates.

v) In case any of the Certified Security Screener, who is already drawing higher pay than the remuneration mentioned in this advertisement, in such cases, the pay protection may be considered as under:

a) Working screeners drawing higher pay than the offered pay, the pay shall be protected and an additional increment of 3% shall be granted on total pay (except OTA, Night Shift Allowance and Bonus).

b) In case any of the candidates was not working with any of the company/ organization/airlines/airport operator at the time of his/her engagement with AAICLAS, this particular benefit shall not be applicable in such cases.

c) The above pay protection shall only be applicable in case the validity of all the certifications i.e. Basic AVSEC/Screener/DG etc. shall be valid/available for further period of 06 months from the date of interaction.

d) Moreover, management of AAICLAS reserves the rights with regard to above benefits and no representation/communication in this regard shall be considered. The decision of AAICLAS shall be final & binding.

4. HOW TO APPLY

4.1 The candidates who fulfill the eligibility criteria as on 01-07-2023 would be required to appear for **interview on the notified date, time and venue**. Further, they will keep with them all the original certificates/mark sheets/experience certificate/professional qualification certificate/ training certificates/Aadhar Card/Pan Card /Category Certificate (if applicable)/ other documents (if any) etc. Candidate must ensure that their BASIC AVSEC Certificate should be valid atleast till 31-08-2023.

4.2 The candidate has to fill the enclosed form and send it either by e-mail at hr_amritsar@aai.aero or by post to " **Airport Director, Airports Authority of India, SGRDJI Airport, Amritsar-143101**" along with attachments.

4.3 Candidates belonging to OBC category should submit the certificate in the prescribed format including the "Non-Creamy layer clause" issued by the

Competent Authority for employment under Government of India and should be as per the Central list of OBC's published by the Government of India. Please also note that the validity of the "Non-Creamy layer should not be older than Six (6) months from date of the eligibility i.e. 01-07-2023.

4.4 Last date of application is 30-06-2023

5 GENERAL CONDITIONS:

5.1 The short listed eligible candidates will be considered for engagement on a fixed Term Contract basis (FTC) initially for a period of three year subject to their Medical Fitness and meeting all eligibility conditions, prescribed for the position. The period of one year will be treated as probation period and on successful completion of probation period, the period of engagement will be considered for extension at the sole discretion of the Management of AAICLAS.

5.2 Selected Candidate will have to bear the cost of the Pre-Engagement Medical Examination(s)

5.3 For the selection process/joining, no reimbursement w.r.t. TA/DA shall be made in this regard.

5.4 Period of Contract: Fixed Term Contract (FTC) for a period of three years further extendable on need of the company and based on the performance of the candidates.

(a) The FTC will be renewable at the sole discretion of the management of AAICLAS only subject to satisfactory performance.

(b) The Contract could be terminated earlier at the discretion of the Management during the validity of the contract, and/or in the event of unsatisfactory performance. The job is transferable to any station.

5.5 Notice period for resignation will be of minimum 3 months. Those persons who resign with immediate effect, no experience letter/verification etc. shall be issued to them and they will also have to deposit 3 months salary in lieu of non-serving of notice period.

5.6 The applicant must ensure that they fulfill all the eligibility criteria, as per 01-07-2023, and that the particulars furnished by him/her in the application are correct in all respects. At any stage of the selection Process, if the particulars furnished by the applicants in the application or testimonials attached/provided are found to be correct/ false, or not meeting with the eligibility criteria prescribed for

the position, the candidate is liable to be rejected and, if engaged, engagement will be terminated, without giving any notice or reasons thereof.

5.7 Any canvassing by or on behalf of the candidate or bringing political or other outside influence, with regard to their engagement/selection shall be considered as DISQUALIFICATION.

5.8 The decision of AAICLAS Management regarding the eligibility criteria, acceptance or rejection of applications, mode of selection to the post etc. shall be final and binding on all the candidates. Merely fulfilling the minimum qualifications, experience and job requirement will not vest any right on candidates for being called for tests/selection process etc. No correspondence will be entertained from candidates found ineligible or not called for test/selection process.

5.9 AAICLAS reserves the right to modify/alter/restrict/enlarge/cancel the engagement/selections process (in part or full), if need so arises, without issuing any further notice or assigning any reason whatsoever. The decision of the AAICLAS Management will be final and no appeal will be entertained in this regard.

5.10 AAICLAS will not bear any liability on account of service bond/salary/leave/salary/pension contribution etc. if any, of previous employment of any candidate working in Central/ State Government/ autonomous Body/Public Sector Undertaking.

5.11 AAICLAS may increase or decrease the number of positions, without assigning any reason whatsoever. The engagement shall be in phase-wise-basis, on need basis, within a period of 2 years from the date of interaction.

5.12 The selected candidates have to perform all the screening and allied services including operation etc., as per the requirement of the company.

5.13 The present personnel (already engaged with AAICLAS) shall not be eligible to apply.

5.14 In case of any query you may write to AAICLAS helpdesk at hr_amritsar@aai.aero.

5.15 Character Certificate will be required at the time of joining, from previous organization and police verification shall be carried out as per BCAS Norms.

6. Announcements

All further announcements/details pertaining to this process will be published/ provided on website www.aaiclas.aero.

7. DISCLAIMER

In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/ false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/ are detected even after appointment, his/her services are liable to be terminated. Decisions of AAICLAS in all matters regarding eligibility, other tests and selection would be final and binding on all candidates. No representation or correspondence will be entertained by AAICLAS in this regard.

Airport Director
Airports Authority of India
SGRDJ International Airport
Amritsar- 143101

FORMAT OF APPLICATION FOR CERTIFIED SECURITY SCREENER

To
Airport Director
Airports Authority of India
SGRDJ International Airport
Amritsar- 143101

Paste Resent
colour
photograph &
sign across

1. Full Name: (In BLOCK LETTERS) : *First* _____ *Middle* _____
Surname _____
 2. Father's Name: _____
 3. Date of Birth: (DD / MM / YYYY) _____
 4. Place and State of Birth: _____ / _____
 5. Address for correspondence: _____

- State:** _____ **Pin Code:** _____
- Permanent Address: _____

- State:** _____ **Pin Code:** _____
- Telephone No: (Residence with STD Code): _____
- Mobile No.: _____ Alternate Mobile No.: _____
- Email ID: _____

6. Gender : Male / Female

7. Marital Status : Mark 'X' in appropriate box.

| Unmarried | Married | Divorce | Widow (er) | Separated |
|-----------|---------|---------|------------|-----------|
| | | | | |

8. Nationality: _____ 9. Religion: _____

10. Mother Tongue _____ 11. PAN No: _____

12. (a) Aadhar Card No.: _____ (b) Passport No. _____

13. a) Whether SC / ST / OBC / General (ALSO MENTION SUB-CASTE) (Indicate Category to which you belong by marking 'X' in the appropriate box.)

| SC | ST | OBC | General |
|----|----|-----|---------|
| | | | |

If SC / ST – attach copy of the Caste Certificate.

If OBC, furnish current Certificate including the "Non Creamy layer clause". OBC community should be as per the Central List of OBCs published by the Government of India.

b) Whether Ex-Serviceman : Yes / No

If 'Yes', furnish details of service, position held, date of release, details of experience after release (attach copies of relevant documents)

C) Whether from Police Services (Furnish details) : Yes / No

d) Whether working in any Govt/Semi-Govt. / PSU : Yes/ No

If "Yes" enclose "No Objection Certificate

14. Education Qualifications: (Matriculation / SSC onwards)

| Examination(s) Passed (specify Degree e.g. BA/BSc/B.com/etc./Diploma/Course) | Name of the University / Institution | Date, Month & Year of Passing | Duration | Percentage of Marks (Class / Division) |
|--|--------------------------------------|-------------------------------|----------|--|
| 10 th Class | | | | |
| 12 th Class | | | | |
| Graduation (if any) | | | | |
| Any other (please specify) | | | | |

15. Work Experience:

| Organization | Post Held | Period of Service | | Nature of Job |
|--------------|-----------|-------------------|----|---------------|
| | | From | To | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

16. i (a) Is any case pending against you with the police or court?
 (b) If Yes, furnish full details on a separate sheet of paper

YES/NO

- ii (a) Where you ever arrested?
 (b) If Yes, furnish full details.

YES/NO

17 Particular of Certification :-
Initial Date of passing of BASIC AVSEC Examination

Validity of last refreshing of BASIC AVSEC

18 Initial Date of passing of Screening Examination

Date of last refreshing of Screening Exam

Validity of Screening Exam

19 Initial Date of passing of DG Examination

Date of last refreshing of DG Certification

Validity of DG Certification

(PLEASE ATTACH CPOIES OF ALL THE ABOVE LAST VALID/PASSED OUT EXAMINATION/
CERTIFICATION-ALSO ATTACH FIRST PASSING CERTIFICATES)

20 Relatives working in AAI/AAI Cargo Logistic & Allied Services Company:

| Name | Designation | Company | Relationship |
|------|-------------|---------|--------------|
| | | | |
| | | | |

21 Declaration: **I hereby certify that the foregoing information is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in my above statement.** I am aware that in case I have given wrong information or suppressed any material fact or factual information, or I do not fulfil the eligibility criteria according to the advertisement, my candidature will be rejected / service terminated without giving any notice or assigning reasons therefore.

Place

Signature of applicant

Date